

EDINBORO UNIVERSITY OF PENNSYLVANIA – UNIVERSITY PROCEDURE

APPEAL OF UNDERGRADUATE TRANSFER CREDIT EQUIVALENCIES

OBJECTIVE

The objective of this procedure is to specify the process by which students may appeal the equivalencies assigned by Edinboro University personnel to credits accepted in transfer.

PROCESS

1. Prior to enrollment, all appeals regarding undergraduate transfer credit equivalencies should be directed to the Undergraduate Admissions Office.
2. After enrollment, such appeals should be directed to the Dean of the student's major department.
3. In either case, the student is to submit the request for an appeal accompanied by a detailed outline or syllabus for the course in question.
4. In either case, the appeal and course outline or syllabus will be reviewed by the Dean of the student's major department, where the final authority for the decision resides.

Approved by: Dr. Jeremy D. Brown, President

Effective Date: October 15, 2007

Review Date: As Required